

Crete Park District  
Board of Commissioners  
Meeting Minutes January 20, 2021

Meeting was called to order by President L. Johnson at 7 PM.

Pledge of Allegiance

Roll Call: J Smith, C Sharma, L Johnson, M Smith, L Stawicki

Pledge of Allegiance

**Others Present:** Director Renee Chavez, Finance Supt Therese Hale, Rec Supt Janel Geary, Maintenance Supt Andy Biesterfeld, Rec Supervisor Nicole Bruns

**M Smith moved and J Smith seconded a motion to approve the minutes from Oct 7, 28, Nov 18, 2020 & Jan 6, 2021. All Commissioners present voted aye.**

**J Smith moved and Stawicki seconded a motion to approve the Accounts Payable, and Additional Bills for a total of \$22,698.23. The questions were answered and on a roll call vote, all Commissioners present voted aye. Payroll approval was tabled.**

**Secretary/Treasurer Report:** Account Balances and Financial Statements were presented. Next meeting is scheduled for Feb 17 at 7 PM. The board received a request for Pickle Ball. Geary will be contacting her.

**Finance Report:** Stawicki discussed the current balances in Rec and General, pointing out the staff has lowered the expenses drastically in both funds. Current fund balances were also reported. Hale stated payroll is down in the Maintenance Department by \$2639, Recreation payroll is down by \$58,518 and the office payroll is down \$7572 from May 1, 2020 to Jan 18, 2021. Total decrease in payroll for 2020 was \$66,882. Stawicki raised concerns about portions of the personnel policy manual being followed regarding overtime.

**J Smith moved and M Smith seconded a motion to stop all overtime and comp time until the next board meeting. All Commissioners present voted aye.**

**J. Smith moved and Stawicki seconded a motion to remove Pat Polzin and add Renee Chavez to all bank accounts, both at Old Plank Trail and IPTIP. Remaining on the accounts will be Linda Johnson and Therese Hale. On a roll call vote, all commissioners present voted aye.**

**Recreation Report:** J Smith reported the staff is solving problems and getting things situated. Geary reported IL has not removed our restrictions at this time so many programs are staying virtual. The revamp of the basement at WWPC will allow us to add a classroom by turning the old director's office into a closet.

**Maintenance Report:** Sharma reported the staff is busy. Biesterfeld reported moving to the new building and updating to energy efficient lights is complete.

**Long Range:** None

**Directors Report:** Director Chavez thanked the board for presenting her with a dream team with excellent skill sets. We are currently reviewing expenditures and revenues monthly. We are reviewing employee compensation and phone policy. We are making changes to several

procedures including requiring a Board Member to sign checks and also minutes as they are approved. This offers a layer of protection to the staff. Director Chavez recommended we have a board member as Treasurer. Hale asked that Stawicki not be an additional signer as she is part of the checks and balances for the bank statements and for the audit. Director Chavez will be putting together an organizational structure for the board. It will be presented next month.

**Presidents Report:** Johnson thanked Director Chavez, the staff and board for their dedication.

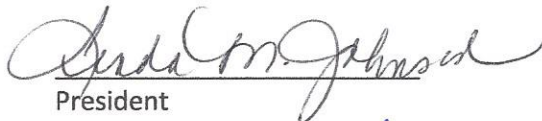
**Old Business:** None

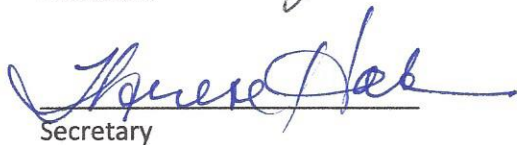
**New Business:** None

**Stawicki moved and Sharma seconded a motion to move into Executive Session at 7:42 PM for Section 2 © (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. All Commissioners present voted aye.**

**J Smith moved and Sharma seconded a motion to return to regular session at 8:30 PM.**

**Stawicki moved and J Smith seconded a motion to dismiss the meeting at 8:31 PM. All Commissioners present Vote Aye.**

  
President

  
Secretary

Date Approved 2/17/21