

Crete Park District
Board of Commissioners
Meeting Minutes March 17, 2021

Meeting was called to order by President L. Johnson at 6 PM.

Pledge of Allegiance

Roll Call: C Sharma, L Johnson, L Stawicki, M Smith (6:24 PM)

Pledge of Allegiance

Others Present: Director Renee Chavez, Finance Supt Therese Hale, Rec Supt Janel Geary, Maintenance Supt Andy Biesterfeld, Rec Supervisor Nicole Bruns

Stawicki moved and Sharma seconded a motion to approve the minutes from Feb 17, 2021 and March 3, 2021. All Commissioners present voted aye.

Sharma moved and Stawicki seconded a motion to approve the February 15-March 15 Payroll (\$29,183.48) March Accounts Payable, and Additional Bills for a total of \$27,049.38. The questions were answered and on a roll call vote, all Commissioners present voted aye.

Secretary/Treasurer Report: Account Balances and Financial Statements were presented. Hale pointed out the new reports. Next meeting is scheduled for April 21 at 7 PM. The Meeting Ordinance was presented to be passed next month.

Recreation Report: Egg Hunts are scheduled for March 26 and 27. The Flashlight Egg Hunt is currently full. We are receiving mixed messages regarding returning in person. Adult Ballet said no, but numbers for Adult Tai Chi are up. Geary found sponsorships for 2 of the movie nights for summer. N Bruns last day is March 26th. Job notices have been placed. Sharma asked about new summer outdoor programming. Geary said we do not have more outdoor programs, but several new language classes & camp is outside.

Maintenance Report: Biesterfeld presented a quote from our Locksmith. 737 Exchange will be done first. The cost is \$4300.

Finance Report: Ordinance 20-21-5, An Ordinance Providing Authorization for Credit Issuance to employees of the Crete Park District. Hale explained this is a business credit card and will take the place of the debit cards that are connected to the bank account. Chavez reported she plans to close the petty cash account. Benefits include points will be awarded back to the park district. Sharma asked about the credit amounts and how much each employee usually spends per month. Biesterfeld stated his purchases are maximum \$500 and discussed at weekly staff meetings. Geary reported her purchases are often larger things like soccer uniforms. Hale reported her purchases are smaller and include mostly office supplies and postage.

Stawicki moved and Sharma seconded a motion to approve 20-21-5 an Ordinance Providing Authorization for Credit Issuance to employees of the Crete Park District. M Smith asked about credit card policy and Chavez said there is one in place. On a roll call vote, all Commissioners present voted aye.

Directors Report: Chavez reported she attended the TIF Meeting and met our Auditor. Most of the financial changes she plans to make on May 1. She also attended the Legislative breakfast where many districts requested help for lost revenue. Being a government there were many programs we were not eligible for and most park districts are 50% revenue funded. Chavez recommended we have more

involved in the state park organizations in the future and also told the board she is looking into a new attorney.

Long Range: Biesterfeld presented a list of items for the board to vote on in regards to long range planning.

Budget: Hale presented the board with a budget in the form we have used in the past, continuing to simplify as we have the last few years. She pointed out some differences between her budget and the report given by Chavez. Numbers will be reviewed next month. Chavez presented a new layout for the budget with a more traditional layout of what items are supported by the General Fund. These should be your hard-core items like maintaining your buildings and grounds. Her goal is to lighten the capital salaries from general and recreation. M Smith agreed. We will pass a working budget at the April meeting.

Stawicki moved and Sharma seconded a motion to approve a special budget meeting for April 21 beginning at 6 PM. All Commissioners present voted aye.

Presidents Report: Johnson thanked the staff for their patience, grace and understanding throughout covid.

Old Business: None

New Business: None

Sharma moved and Stawicki seconded a motion to move into Executive Session at 7:27 PM for Section 2 © (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. All Commissioners present voted aye.

Stawicki moved and Sharma seconded a motion to return to regular session at 8:50 PM. All Commissioners present voted aye.

Stawicki moved and J Smith seconded a motion to dismiss the meeting at 8:52 PM. All Commissioners present Vote Aye.

President

Secretary

Date Approved _____