

Crete Park District  
Board of Commissioners  
Meeting Minutes May 19, 2021

Meeting was called to order by acting President Johnson at 7:01 PM.

Pledge of Allegiance

Roll Call: C Sharma, L Stawicki, M Smith, J Smith, L Johnson

**Others Present:** Director Renee Chavez, Marketing Supt Therese Hale, Rec Supt Janel Geary, Parks Planning Supt Andy Biesterfeld, Rec Assistant Jeremy Foster

Sine Die: Closing of last fiscal year complete.

Roll Call: C Sharma, L Stawicki, M Smith, J Smith, L Johnson

Election Results: M Smith – 857, L Stawicki-788, C Sharma-723

Board members M Smith, L Stawicki and C Sharma were sworn in by President Johnson.

J Smith nominated Johnson for President, Stawicki seconded.

Johnson nominated J Smith for Vice President, Sharma seconded.

J Smith nominated Stawicki for Secretary, Sharma seconded

Stawicki nominated Sharma for Treasurer, J Smith seconded.

All commissioners present voted aye.

Minutes will continue to be prepared by office staff. Secretary of the Board will sign legal documents. President and Treasurer of the board will sign checks. Finance Committee will be made up of the Treasurer, President, Executive Director and Finance Staff. The Recreation Committee will be the J Smith and Stawicki plus the Supt of Recreation. Parks Committee will be Sharma and M Smith plus the Supt of Parks and planning.

**J Smith moved and Sharma seconded a motion to call a special meeting for the finance committee for July 14 at 7 PM. J Smith moved and Stawicki seconded a motion to approve the Treasurers Report. On a roll call vote, all Commissioners present voted aye. List of bills were presented totaling \$80,429.64. Hale pointed out this included the June bond payment and payment for the new sign. Grant money was received to pay this sign bill. On a roll call vote all Commissioners present voted aye. Sharma moved and Johnson seconded a motion to approve payroll totals as presented. Discussion was held regarding different payroll reports. On a roll call vote, all Commissioners present voted aye.**

Visitors: Jeremy Foster, Rec Assistant was introduced.

**J Smith moved and Stawicki seconded a motion to approve the minutes from April 21 ,2021. All Commissioners present voted aye.**

### **Staff Reports**

**Finance:** Stawicki met with Director Chavez and reported she is still working on the budget. Chavez is also reviewing the Executive Session minutes.

**Marketing:** Johnson asked if a flier could be sent to the Middle School to be dispersed to students. Hale reported the day camp flier was dispersed through Google Classrooms at the elementary schools in Crete and Steger. Hale will follow up with the school district for future posting.

**Recreation:** Day Camp staff training begins Friday and Preschool Graduation will be held. Jeremy Foster has a marketing minor and showed the Board a new video he produced for the rotunda rentals.

**Parks Planning:** Discussion was held regarding the pickleball requests. Biesterfeld and Geary are working to put up a temporary court until the permanent court can be built. Biesterfeld included a quote for a new Toro field machine costing \$24,600. The current machine was purchased in 1996.

**Directors:** Phone system now is set to auto attendant after 3 rings. Direct lines will; begin to bounce to cell phones so all work data on cell phones will be in One Talk. She visited Preschool and was very impressed. G/L clean up in QuickBooks is complete. Next month we will discuss Action Plans with goals and objectives and the new organizational chart.

**Presidents:** Johnson thanked the staff.

**Old Business:**

**New Business:** Commissioners discussed interviewing the new attorney. .Director Chavez asked them to send a list of questions for the attorney. **Board reported they are available May 25 or 26 at 7 PM. Stawicki moved and Sharma seconded a motion to call a special meeting with date set by Attorney's availability. All Commissioners present voted aye.**

Commissioners discussed PDRMA and Chavez reported the savings and services offered. Our current policy ends in November and we hope to change then. **J Smith moved and Stawicki seconded a motion to approve the change to PDRMA. All Commissioners present voted aye.**

Discussion regarding HRA and high deductible insurance. Sharma stated she does not want to pass costs onto the employees. **J Smith moved and Stawicki seconded a motion to approve the HRA plan. On a roll call vote M Smith voted no. Sharma, Stawicki, J Smith and Johnson voted yes.**

**J Smith moved and Stawicki seconded a motion to move into Executive Session at 8:24 PM for Section 2 © (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. All Commissioners present voted aye.**

**Stawicki moved and Sharma seconded a motion to return to regular session at 9:45 PM. All Commissioners present voted aye.**

**Stawicki moved and Sharma seconded a motion to dismiss the meeting at 9:46 PM. All Commissioners present Vote Aye.**

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President

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Secretary

Date Approved \_\_\_\_\_