

Crete Park District
Board of Commissioners
Meeting Minutes November 18, 2020

Meeting was called to order by President L. Johnson at 7 PM.

Pledge of Allegiance

Roll Call: J Smith, C Sharma, L Johnson, M Smith, L Stawicki

Pledge of Allegiance

Others Present: Director Patricia Polzin, Finance Supt Therese Hale, Rec Supt Janel Geary, Maint Supt Andy Biesterfeld, Rec Supervisor Nicole Bruns, Patty Wiater Finance Assistant

M Smith moved and J Smith seconded a motion to approve the minutes from Oct 21 & Nov 4, 2020. All Commissioners present voted aye.

J Smith moved and Sharma seconded a motion to approve the Accounts Payable, Payroll and Additional Bills for a total of \$29,015.65. The questions were answered and on a roll call vote, Sharma, J Smith, M Smith and Johnson voted aye. Stawicki abstained.

Secretary/Treasurer Report: Account Balances and Financial Statements were presented. The Tax Levy was presented. Hale pointed out the Rec Fund tax income is \$211,000 and General Fund is \$208,786. Total for the Levy is \$501,153.

Stawicki moved and J Smith seconded a motion to Approve the Bond Payment of \$247,915.57, due Dec 16 for the 2019 Bonds. On a roll call vote, all Commissioners present voted aye.

M Smith moved and J Smith seconded a motion to approve Ordinance 20-21-3, AN ORDINANCE FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE CRETE PARK DISTRICT, WILL COUNTY ILLINOIS. On a roll call vote all Commissioners present voted aye.

Recreation Report: Geary discussed the advantages of Trick or Treat Trail being held at Heritage Park. J. Smith agreed. Geary reported on the E-Learning program. The Crete Lion's Club has agreed to donate to help cover the cost of the internet and the CARES act is paying for some salaries. We are now scheduled through Winter Break. We are working on plans to reopen the Preschool beginning in January and have 9 registered.

Maintenance Report: Biesterfeld reported extra sanitizing continues and extra cleaning and setting up 737 is in progress,

Long Range: M Smith moved and Sharma seconded a motion to approve the \$19,398.07 proposal for the sign from All Right Signs. Also approved is proposal of \$3565 in labor to install the sign with All Right Signs. On a roll call vote, All Commissioners present voted aye. Hale reminded everyone the CARES Act money will be used for the sign.

Finance/Personnel: Stawicki reported on the negotiations with the Crete Rurl Park District to use their CARES act funds. Hale reported that today the Rural Park Board felt they should support the Will County Forrest Preserve and the Crete Township as well. **J Smith moved and Sharma seconded a motion to approve an agreement with the Crete Rurl Park District to accept their CARES Act money if they agree. On a roll call vote, all Commissioners present voted aye.**

Stawicki reported O'Neill and Gaspardo lowered their fees and suggested we appoint them. **Sharma moved and J Smith seconded a motion to appoint O'Neill and Gaspardo as auditors for the 2020-2021 fiscal year. On a roll call vote, all Commissioners present voted aye.**

Directors Report: 737 building usage was tabled. Polzin reported with the current shut down, staff schedules will be rotated. Programming is going virtual except for the e-learning program which will continue. The mini preschool classes have been canceled. The Governors order said work at home whenever possible. We will continue to answer phones and our building will be open during the day, but we don't expect much foot traffic. We will begin setting up 737 file room and distance the staff using 3 different buildings.

Polzin presented Alex Hothan's recommendations for WWPC. M Smith doesn't feel WWPC is in violation of code currently. Commissioners agreed to table the issue. Commissioners and Staff discussed the paint colors at 737. Polzin is waiting on some proposals for the alarm system at 737.

Polzin presented portions of the Policy Manual that determines how many hours are needed to be full time. Polzin recommended 35 hours or more to get full time benefits. M Smith disagreed and other commissioners asked for more time to review.

Polzin presented a parks update. Commissioners thanked her for the excellent report.

Presidents Report: Johnson thanked the staff and board for their dedication. She asked everyone to keep an open mind as we go into a period of change.

Old Business: None

New Business: **J Smith moved and Sharma seconded a motion to permit Stawicki to approve the bills for December since our next meeting isn't until January. On a roll call vote, all Commissioners voted aye.**

J Smith moved and Sharma seconded a motion to move into Executive Session at 8:32 PM for Section 2 © (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. All Commissioners present voted aye.

J Smith moved and Sharma seconded a motion to return to regular session at 9:16 PM.

Geary spoke about the working conditions at WWPC and the inability to conduct interviews and have meetings in a private space. She feels after 24 years, the lack of professionalism is insulting. Wiater spoke about the importance of the staff referring to each other 100 times a day. She feels the negative affect on productivity and additional staffing costs will be a huge negative. M Smith feels the WWPC should be our Rec Center and should have our Recreation staff in the building. C Sharma pointed out we work from home at times. Johnson stated the board would like to see Recreation at WWPC for now with a possible transition later. J Smith said the Board has a very different opinion from the staff. Hale questioned the office staff, marketing assistant, finance assistant and registration. Board members asked staff to continue as directed and to begin the transition. Wiater thanked the board for having the discussion with the staff.

Commissioners directed Finance to hold 10% of the bill for painting of WWPC until the job is complete.

Stawicki moved and J Smith seconded a motion to dismiss the meeting at 10:08 PM. All Commissioners present Vote Aye.

President

Secretary

Date Approved _____