



The mission of the Crete Park District is to enrich the lives of individuals and families in the community through the provision of services, facilities, and programs which improve the quality of life for the residents of Crete and surrounding areas.

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
May 18, 2022

The meeting was called to order at 7pm by President Linda Johnson.

Pledge of Allegiance

Roll Call: Mike Smith, Jen Smith, Laura Stawicki, Linda Johnson. Carrie Sharma was absent.

Others Present: Melissa Jensen from LWSRA, Renee Chavez, Andy Biesterfeld, Janel Geary

Public Comment: Melissa Jensen from LWSRA shared information on the Lincolnway Special Recreation Association. She covered the mission, purpose, and activities that they offer and the benefits that the Crete Park District residents would be able to participate in by joining the SRA. She stated that the next steps to join would be to write a resolution, pick a specific SRA and write a letter to the SRA asking to join.

J. Smith moved and L. Stawicki seconded a motion to approve the minutes from the April 20, 2022, meeting. After discussion of a correction to the motion to approve the minutes from the March 16 meeting, from M. Smith to J. Smith, the vote was cast.

J. Smith Aye

L. Stawicki Aye

M. Smith Abstain

L. Johnson Aye

C. Sharma absent

Motion Carried 3 Aye 1 Absent 0 No 1 Abstain

Superintendent Biesterfeld presented the monthly financial reports for April and the unaudited year end financials for the 2021/2022 Fiscal Year. He stated that we ended the Fiscal Year on a more positive note than was projected on the budget.

J. Smith moved and L. Stawicki seconded the motion to approve the April Treasurer's report. On a roll call vote:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: Absent

Motion Carried 4 Aye 1 Absent 0 No

J. Smith moved and L. Stawicki seconded the motion to approve payment of the bills from April 16- May 16, 2022 which may include travel and lodging, in the amount of \$26,277.78. On a Roll Call vote

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: absent

Motion Carried 4 Aye 1 Absent 0 no



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L. Stawicki moved and J. Smith seconded a motion to approve the payment of payroll from April 28, May 6, 2022 in the amount of \$33,085.01.

On a Roll Call vote

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: absent

Motion Carried 4 Aye 1 Absent 0 no

Staff Reports

Parks and Planning: L. Johnson asked about the plans for the Heritage Park Parking lot. Supt. Biesterfeld stated that it is in the plans for the next Capital Project year (23/24). The north side is the worst and will be targeted first. It may take a few years to complete as the lot is large. We will work towards sealcoating in the south and west lots as they do not need as much work. M. Smith asked if it should be considered to resurface the existing tennis courts at Crete Park and look for another location for the Pickleball Courts. Supt. Biesterfeld said financially we cannot do the repair the existing courts and build the pickleball. The board gave directions to move forward as planned with Pickleball replacing the tennis courts in Crete Park. L. Johnson feels that we need to breathe new life into the park.

Recreation: Supt. Geary presented on the National Fitness Campaign and the Blue Cross Blue Shield Grant for building a Fitness Court. This would be a great asset to the Heritage Park Complex and we will be looking into alternative funding sources to apply for the grant. The aim is to apply for this grant during the next fiscal year (23/24). Supt. Geary also asked if any commissioners would be interested in volunteering for the Park-a-Palooza event on June 4.

Director: Director Chavez reported on the initial meeting of the Community Taxing Bodies. Representatives from the School District, Library District, Township, Village and Park District were in attendance. The long-term goal is to get collaboration for future opportunities in the community. Looking to collaborate on a community survey to determine the wants and needs of residents. Director Chavez has an upcoming meeting with the University of Illinois about the survey. Plans are in the works to have a "Toast of Crete" for the elected officials and administration of the taxing bodies. The plan is to have this on September 15, the day prior to Acorn Fest, so that we can take advantage of the atmosphere and possibly have the Lions Club serve the drinks. Director Chavez and Supt. Biesterfeld met with Bulldogs regarding the usage of Heritage Park for practices. We will have to coordinate schedules with Park District programs and other existing rental agreements, but it looks like an agreement can be reached. We are making headway on the technology transition. PDRMA came and did a kickoff meeting with the staff, a walk-through of Crete Park and Heritage Park, a meeting about camp safety. We will have a checkup with them again in August.

President Report: Janette Hubber. Executive Director from Alsip Park District will be calling Supt. Geary to get information on our fee structuring model. President Johnson reminded everyone to take a breath and a moment to enjoy summer personally as well as professionally.



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Sine Die:

Officer Appointments for FY 2022/2023

President: Laura Stawicki

Vice President: Mike Smith

Secretary: Jen Smith

Treasurer: Carrie Sharma

Committee Assignments

Finance: L. Johnson, C. Sharma

Recreation: J. Smith, L. Stawicki

Parks: C. Sharma, M. Smith

Personnel: J. Smith, L. Stawicki

J. Smith moved and L. Stawicki seconded a motion to accept the officer appointments and committee assignments for FY2022/2023.

On a Roll Call vote:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: absent

Motion Carried 4 Aye 1 Absent 0 no

J. Smith moved and L. Johnson. seconded a motion to adopt Resolution 5-18-22-1 A RESOLUTION FOR APPROVAL OF LEGAL COUNSEL.

Discussion: There was a question of the rate. The rate will stay the same.

On a Roll Call vote:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: absent

Motion Carried 4 Aye 1 Absent 0 no

Old Business

Board Self Evaluation will be rescheduled. Director Chavez will check with IAPD to see if the July, August or September board meeting dates are available. The Personnel Policies and Procedures manual is available to look at prior to the next meeting where it will be presented for adoption.

We are waiting to meet with an engineer for the pickleball courts in order to send out an RFP.

New Business

The draft of the budget appropriation is available to the public.

Executive Session:

J. Smith moved and L. Johnson seconded a motion to enter Executive Session according to Section 2c(1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged



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against an employee of the public body or against legal counsel for the public body to determine its validity.

On a Roll Call vote:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: absent

Motion Carried 4 Aye 1 Absent 0 no

J. Smith moved and L. Johnson seconded a motion to return to the open meeting.

On a Roll Call vote:

J. Smith: Aye

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Aye

C. Sharma: absent

Motion Carried 4 Aye 1 Absent 0 no

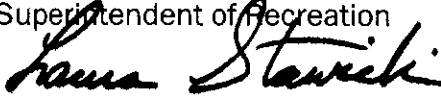
No Action taken from Executive Session.

J. Smith moved and L. Johnson seconded a motion to adjourn the meeting at 9:45 pm. All commissioner present voted Aye.

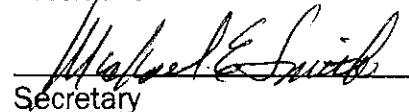
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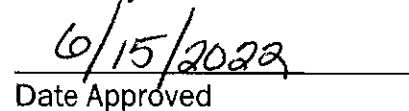
Janel Geary, CPRP

Superintendent of Recreation



President


Secretary


Date Approved