

Crete Park District
Board of Commissioners
Monthly Meeting Minutes
June 15, 2022

The meeting was called to order at 7:02 pm by President Laura Stawicki.

Pledge of Allegiance

Roll Call: Mike Smith, Laura Stawicki, Carrie Sharma, Jen Smith and Linda Johnson were absent.

Others Present: Renee Chavez, Andy Biesterfeld, Janel Geary

Public Comment: None.

M. Smith moved and S. Sharma seconded a motion to close the public hearing and open the monthly board of Commissioners meeting at 7:04 pm. On a roll call all commissioners present voted aye.

M. Smith moved and C. Sharma seconded a motion to approve the minutes from the May 18, 2022, meeting. All commissioners present voted aye.

Motion Carried 3 Aye 2 Absent 0 No

Superintendent Biesterfeld presented the monthly financial reports for May.

M. Smith moved and C. Sharma seconded the motion to approve the May Treasurer's report. On a roll call vote:

J. Smith: Absent

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Absent

C. Sharma: Aye

Motion Carried 3 Aye 2 Absent 0 No

C. Sharma moved and M. Smith seconded the motion to approve payment of the bills from May 11 - June 8, 2022, which may include travel and lodging, in the amount of \$38528.26. On a Roll Call vote

J. Smith: Absent

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Absent

C. Sharma: Aye

Motion Carried 3 Aye 2 Absent 0 no

M. Smith moved and C. Sharma seconded a motion to approve the payment of payroll from May 20 and June 3, 2022, in the amount of \$37,644.95.

On a Roll Call vote

J. Smith: Absent

M. Smith: Aye

L. Stawicki: Aye

L. Johnson: Absent

C. Sharma: Aye

Motion Carried 3 Aye 2 Absent 0 no

Staff Reports

Parks and Planning: Supt Biesterfeld reported that we are ready to go out for bids for the pavement projects. Palooza went well. The parks department was pleased with the look of the park prior to and after the event. The staggered scheduling of all staff worked well. A meeting is scheduled for Friday with Director Chavez and the Crete Bulldogs for use of Heritage Park Space. We believe we can make this a satisfactory agreement. We have contacted HR Green out of New Lenox for a proposal for the Pickleball Courts. Lighting repairs will be done at Heritage Park as there is water in the LED connection. This should be wrapped up by fall. Parks Supervisor Smith is doing a good job in his new role of running the crew. We have seen an improvement in the jobs being done.

Recreation: Supt. Geary reported that week 2 of the day camp had a total headcount increase of 10.6% over last year's program. Palooza went well. The addition of the water feature on the inflatables for the last hour was a hit, even though it was chilly weather. Geary seconded the notion that the staggered staffing of the event was great for morale. Planning is in full swing for the new Unplugged event in July and planning has begun for the Annual Acorn Fest.

Director: as presented.

President Report: Apologies for missing the Park-a-Palooza event. I have heard good things about it. President Stawicki made a motion and C. Sharma seconded said motion to appoint Mike Smith as acting Secretary for this month's meeting, in the absence of J. Smith.

On a Roll Call vote:

J. Smith: Absent	M. Smith: Aye	
L. Stawicki: Aye	L. Johnson: Absent	
C. Sharma: Aye	Motion Carried	3 Aye 2 Absent 0 no

M. Smith moved and L. Stawicki seconded a motion to adopt Ordinance #22-23-1 APPROPRIATION ORDINANCE 2022-2023 AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CRETE PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2022, AND ENDING APRIL 30, 2023, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE.

Discussion: none

On a Roll Call vote:

J. Smith: Absent	M. Smith: No	
L. Stawicki: Aye	L. Johnson: Absent	
C. Sharma: Aye	Motion Carried	2 Aye 2 Absent 1 no

C. Sharma moved and M. Smith seconded a motion to adopt Resolution 6-15-22-1 A RESOLUTION APPROVING THE PERSONNEL MANUAL SECTION 1 EMPLOYMENT POLICIES AND PROCEDURES AND SPORTS COMPLEX MANAGER JOB DESCRIPTION.

Discussion: M. Smith stated he feels that we do not need the new position.

On a Roll Call vote:

J. Smith: Absent	M. Smith: No
L. Stawicki: Aye	L. Johnson: Absent
C. Sharma: Aye	Motion Carried 2 Aye 2 Absent 1 no

Old Business

The Personnel Policies and Procedure Manual sections 2-10 is presented.

New Business

C. Sharma moved and M. Smith seconded a motion to approve Resolution 6-15-22-2 A RESOLUTION APPROVING PARTICIPATION IN THE CRETE COMMUNITY SURVEY WITH MULTIPLE TAXING DISTRICTS IN THE CRETE SERVICE AREA.


On a Roll Call vote:

J. Smith: Absent	M. Smith: Aye
L. Stawicki: Aye	L. Johnson: Absent
C. Sharma: Aye	Motion Carried 3 Aye 2 Absent 0 no


Recognition of visitors. Alex Gallegos is a community member who moved to Crete in 2020 and is excited to be a part of the community and is interested in getting involved and is attending different board meetings to be introduced to how everything works.

M. Smith moved and L. Stawicki seconded a motion to adjourn the meeting at 7:38 pm. All commissioner present voted Aye.


Submitted by;
Janel Geary, CPRP
Superintendent of Recreation



President



Secretary



Date Approved